



# **WALKERS ARMS**

## **EVENTS CENTRE**

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## CELEBRATE THE MOMENTS THAT MATTER

Located conveniently near Adelaide's central business district, our adaptable venue is the perfect choice for your next corporate event or gathering. With three exclusive function rooms, seven versatile event spaces, 20 luxurious accommodation rooms, and over 100 complimentary parking spots, the Walkers Arms Events Centre provides a solution to a variety of corporate event requirements.

We understand the importance of reflecting your corporate identity in all aspects of your events. Whether it's the design and setup of your event or its flawless execution, we offer tailored solutions to meet your specific preferences. Our dedicated team is committed to translating your vision into reality by providing a comprehensive package that aligns with your corporate culture, goals, and needs.

Our Functions and Events Manager is available to work closely with you to ensure the planning process and event run seamlessly. Moreover, our experienced Head Chef is ready to create menu options that cater to the dietary requirements and tastes of you and your guests.

# OUR SPACES

	U Shape	Cabaret	Theatre	Banquet	Classroom	Boardroom	Cocktail
Room 1	32	42	80	60	48	-	60
Room 2	18	28	40	40	20	24	60
Room 1 & 2	50	84	130	120	84	50	150
Room 3	20	35	50	50	40	18	60
Entire Function Centre	-	90	150	180	-	-	-





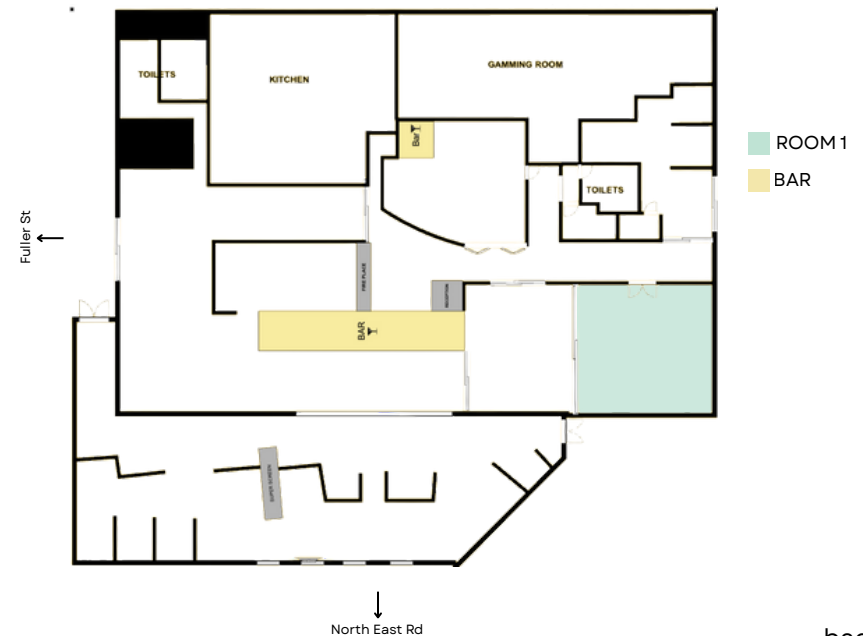
# ROOM 1

## FACILITIES

- Free WIFI
- Wheelchair Access
- Private audio
- Pads, pens, mints
- Projector Screen  
with HDMI Connectivity

Located at the main entrance of the building, Room 1 offers a flexible floor plan and seating arrangement options, making it an ideal space for your next function. The private space is equipped with a projector, screen, and speaker system, making it an excellent choice for presentations and video displays.

Minimum spend amounts apply  
Room Hire: \$350





## ROOM 2

### FACILITIES

- Free WIFI
- Wheelchair Access
- Private audio
- Pads, pens, mints
- Projector Screen  
with HDMI Connectivity
- Microphone

Room 2 is an ideal space for hosting small, intimate gatherings. It offers private access to the main bar and is equipped with a projector and screen, which can be utilised for presentations or slideshows to enhance your event experience.

Minimum spend amounts apply  
Room Hire: \$330







## ROOMS 1 & 2

### FACILITIES

- Free WIFI
- Wheelchair Access
- Private audio
- Pads, pens, mints
- 2x Projector Screens with HDMI Connectivity
- Microphone

The combination of Rooms 1 & 2 offers an optimal solution for sizeable gatherings, providing exclusive side access to the main bar, customisable seating options, and a versatile floor plan. The rooms also offer access to a projector and speaker system perfect for presentations and video displays.

Minimum spend amounts apply  
Room Hire: \$450







## ROOM 3

### FACILITIES

Free WIFI

Wheelchair Access

Private audio

Private Bar

Pads, pens, mints

Projector Screen  
with HDMI Connectivity

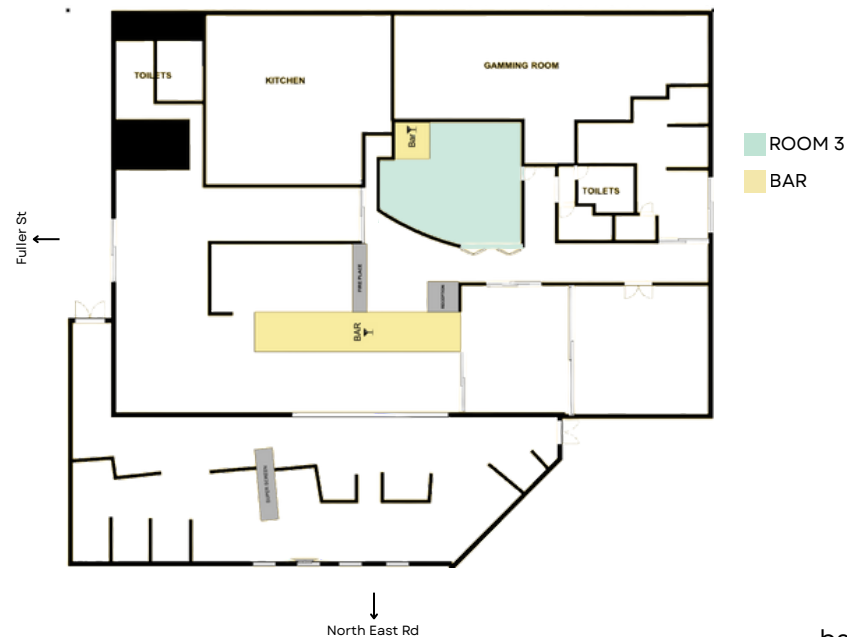
Microphone

Room 3 is an ideal location for hosting intimate and private events, offering a private bar option and discreet access to restrooms. The room comes equipped with a projector and sound system for your convenience.

Minimum spend amounts apply

Room Hire \$330

\*Room 3 comes with the option to have your private bar staffed for the duration of your event at no extra cost.



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## **OPTIONAL EXTRAS**



## STAGE

A stage with a podium (up to 5mx5m) and microphone enhances the audience's experience, offers a clear view of the speaker, and adds formality and professionalism to any event. It is suitable for weddings, presentations, and charity fundraisers.

Hire Fee: \$150.



## MEDIA WALL

The Walkers Arms Events Center offers a free media wall that serves as an excellent backdrop for capturing memorable moments at events. The wall is a stunning feature that adds glamour to any occasion and is available at no extra cost for all functions.

## **OUR FOOD & BEVERAGE**





## BREAKFAST OPTIONS

*includes 1 barista coffee or Nespresso machine & orange juice \$30pp*

### **Big Breakfast**

English muffin, poached eggs, bacon, hash brown & smashed avocado

### **OR**

### **Continental**

smoked ham, cheese & tomato croissant, with a side of fresh fruit salad

## COFFEE OPTIONS

*Nespresso POD coffee machine for continous coffee*

*\$6pp for half day | \$8pp for full day*

*Barista coffee on consumption*

## TEA BREAK PLATTERS

Mixed berry cheesecake	\$75 (25pcs)
Chocolate brownies with fresh cream & strawberries	\$75 (25pcs)
Mini quiches with tomato relish	\$75 (25pcs)
Fruit platter	\$80 (25pcs)
Danish pastries	\$6pp
Ham & cheese <u>or</u> Cheese & tomato croissants	\$6pp
Vanilla slice	\$6pp
Banana cake	\$6pp
Cherry ripe/ caramel/ rocky road/ tiramisu slice	\$6pp
Carrot cake	\$6pp

*\*Gluten Free - Chocolate Brownies & Fruit Platter*

*\*Gluten Free Option - Banana Bread*

# CONFERENCING

## Focaccia and Rolls (min 10pax)

\$16pp

### Fillings:

Chicken, lettuce, avocado, mayonnaise  
Ham, swiss cheese, tomato, salt & pepper  
Ham, lettuce, tomato, swiss cheese, pickles, tomato relish  
Salami, roast peppers, rocket, provolone, aioli  
Roast pumpkin, feta, rocket, sundried tomato (v, vgo)  
Roast beef, swiss cheese, horseradish mayo, mustard, pickles

## Soup (min 15pax)

\$16pp

Roast butternut pumpkin soup or potato & leek soup  
served with continental rolls

## Light Lunch:

\$20pp

Chargrilled chicken skewers, garden salad, potato wedges,  
bread rolls (gfo)

## Lunch Bundle (Mon-Thurs)

\$28.90pp

Beer Battered or Grilled Fish  
chips, salad, lemon, tartare

Salt & Pepper Squid  
chips, salad, lemon, aioli

Chicken Schnitzel  
chips, salad (\*Sauces & Toppings Extra)

### Pizza

Pepperoni, Hawaiian, Roasted Mushroom or Margherita  
ADD GF Base +\$4 | Vegan Cheese +\$2

### Caesar Salad

cos lettuce, bacon, croutons, anchovies, parmesan, soft boiled  
egg, buttermilk Caesar dressing (gfo)  
ADD Grilled Chicken +\$7

### Linguine Primavera

olives, mushrooms, red onion, capsicum, wilted greens, nap sauce,  
parmesan (v)

### Grilled Chicken BLT

lettuce, tomato, bacon, provolone, buttermilk ranch on a  
long brioche roll

*Served with a pint of Coopers Pale Ale, Carlton  
Draught, Hahn Super Dry 3.5, Woodbrook Farm  
Wine or Soft Drink*



## KNOCK OFF OPTIONS

Woodbrook Farm Sparkling NV  
Jewel River Moscato  
Woodbrook Farm Sauvignon Blanc  
Woodbrook Farm Shiraz  
Soft Drinks

Great Northern  
Hahn Super Dry  
James Squire Cider

+Canapés/Dips/Cheese

**1x hour drinks package & snacks (min 10pax) \$34pp**

## **OUR ACCOMMODATION**





We would be delighted to have you stay as a guest at the Walkers Arms Hotel. Our hotel features 20 rooms, including 12 Deluxe Suites and 8 Spa Suites, all of which showcase our award-winning eco-sensitive design.

Additionally, our special in-house corporate functions accommodation discount is available for all function bookings. For further information regarding rates and details, please reach out to our Functions Team.

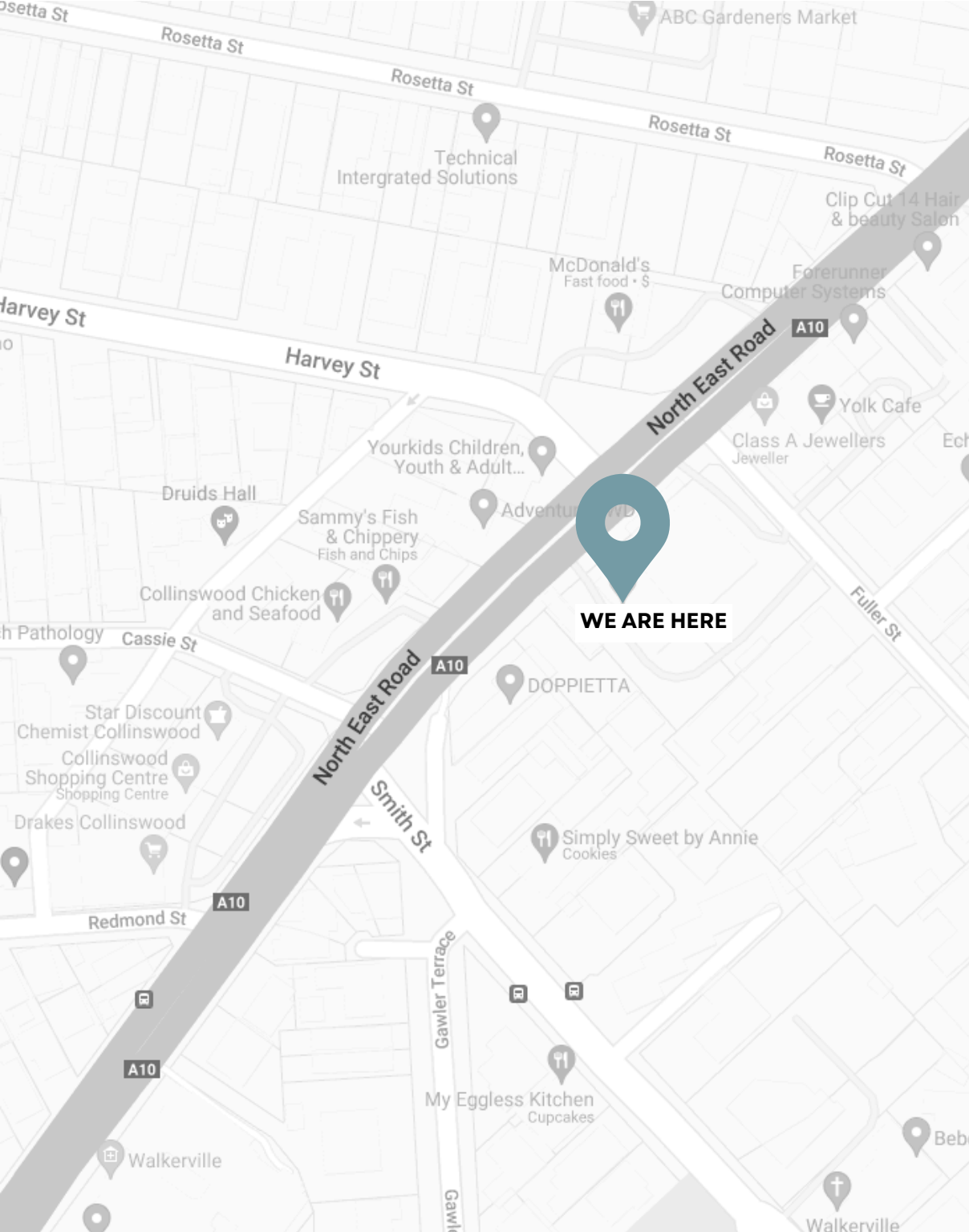
## SPA SUITE

Indulge in the luxurious Deluxe Spa Suite at the Walkers Arms Hotel. Enjoy the comfort of a king-size bed, a soothing spa bath, and a wall-mounted TV, among other premium amenities.

## DELUXE SUITE

Experience the ultimate comfort in our Deluxe Studio Room, furnished with modern amenities, including a queen-size bed, wall-mounted TV, and more.

## OUR DETAILS



## CONTACT

(08) 8344 8022

[walkersarms.com.au](http://walkersarms.com.au)

 The Walkers Arms Hotel

 @walkersarms

## FUNCTIONS TEAM

(08) 8344 8022

[functions@walkersarms.com.au](mailto:functions@walkersarms.com.au)

## ACCOMMODATION TEAM

(08) 8344 8022

[reception@walkersarms.com.au](mailto:reception@walkersarms.com.au)

## LOCATION

36 North East Rd,  
Walkerville SA 5081

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# DGH | DEAN GROUP HOTELS



## Macs Hotel - Mt Gambier

macsfunctions@deangroup.com.au  
[themacshotel.com.au](http://themacshotel.com.au)  
 (08) 8725 2402



## Largs Pier Hotel - Largs Bay

largsfuctions@deangroup.com.au  
[largspierhotel.com.au](http://largspierhotel.com.au)  
 (08) 8449 5666



## Walkers Arms - Walkerville

functions@walkersarms.com.au  
[walkersarms.com.au](http://walkersarms.com.au)  
 (08)8344 8022



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## Peninsula Hotel - Taperoo

functions@peninsulahotelmotel.com.au  
[peninsulahotelmotel.com.au](http://peninsulahotelmotel.com.au)  
 (08)8248 1171



# BOOKING FORM

## ORGANISERS DETAILS

Company Name (if applicable) .....

Contact Name .....

Billing Address ..... Phone .....

..... Mobile .....

.....

Email Address .....

## FUNCTION DETAILS

Event Title (for signs/menus) .....

Day of Function ..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Start/Finish Time .....

No. of Guests .....

## COST BREAKDOWN

Room Hire fee quoted (\$) ..... Minimum Spend quoted (\$) .....

Food Package /Platter Details: ..... Drinks Package: .....

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\*minimum spend and room hire is not always applicable. If none has been quoted just write NA in these fields. If room hire is waived based on minimum spend, make a note of this.

## PAYMENT DETAILS

Deposit Payment Method: Credit Card

Amount ..... Approved ..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Final Payment Method: Pay on Day Credit Card

Amount ..... Approved ..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Credit Card Details:

Name on Card ..... Card Expiry \_\_\_\_/\_\_\_\_/\_\_\_\_

Card Number ..... Card CVC .....

\*Upon submission of this form, you authorise Walkers Arms to process your card for the deposit amount, which is essential to confirm your reservation. Invoicing by prior arrangement with functions manager.

# TERMS AND CONDITIONS

**TENTATIVE BOOKINGS** We will hold a tentative booking for a maximum of 7 days.

**CONFIRMATION AND DEPOSIT** A confirmation form needs to be completed within 7 days of making the booking, and the room hire fee must be made to secure the booking.

**CANCELLATIONS** Cancellation of function rooms and/or accommodation by you must be advised in writing, if the event is cancelled with less than 30 days' notice all deposits will be forfeited. For bookings made within the 30-day cancellation period, the deposit is automatically non-refundable unless negotiated otherwise.

**PAYMENT PLAN** (as follows).

- **DEPOSIT** - to be paid within 7 days of making the booking
- **FINAL PAYMENT** - 7 days prior to the event, 100% anticipated food costs and additional extras requested
- **DAY OF EVENT** - all beverage and miscellaneous charges to be settled at the conclusion of your event. \*An invoice can be generated for corporate functions only and is to be paid within 30 days.

**MENU SELECTION** Food and beverage selection must be confirmed in writing no later than 14 days prior to the event. Menus and drink packages are updated seasonal and subject to change.

**FINAL NUMBERS** We require written notification of final guest numbers 7 days prior to your event. Charges will be made based on the final number, or the attendance number, whichever is greater. In the event that there is a decrease in your guest numbers by in excess of 20%, you will incur a fee of 30% per person to cover the costs of goods purchased.

**DIETARY REQUIREMENTS** We require written notification of all dietary requirements 7 days prior to your event. Any dietary requirements that are not disclosed until the day of the event will be charged in addition to the meals ordered and must be paid for on the day of the event.

**INSURANCE** We cannot take responsibility for damage to or loss of items before, during and after an event, and recommend that you arrange appropriate insurance cover.

**DAMAGE** Please note, you are financially responsible for damage sustained to hotel property and fittings during the event arising out of any acts or omissions of your officers, employees, agents or invitees, attending the event. No attachments are to be used on the walls without prior arrangement with the hotel.

**CLIENT RESPONSIBILITY** It is your responsibility to ensure that all attendees adhere to our dress code and behave in an orderly manner during the event.

**SECURITY** Arrangements for security can be made upon request and will be required for events over a certain number of people. An additional charge will apply.

**ACCOMMODATION** Subject to availability, function rates will be offered in conjunction with your event.

**PARKING** Is free, please note that all parking is subject to availability.

**EXTERNAL CATERING** No food or beverage may be brought into the hotel premises for consumption during the event unless it has been approved by management prior to the date.

**ENTERTAINMENT** Background music can be provided in our function rooms if requested and will be played through our in-house system. Powered speakers are not permitted.

**FUNCTION ROOMS** We reserve the right to reallocate function rooms due to circumstances beyond our control or if the final numbers increase or decrease significantly from those advised at the time of reservation. We will discuss any changes with you when the decision is made.

**EXHIBITIONS** Exhibition companies and exhibitors are responsible for transport, set up and dismantling of their own equipment and accordance with health and safety codes.

**ADVERTISING** Prior permission is required to use the hotel name and/or logo in print and/or audio-visual display. All proposed artwork must be approved by hotel management prior to publication.

**CLEANING** General and normal cleaning is included in the cost of the room hire. Additional charges will apply in instances where an event has created cleaning requirements that are considered to be over and above normal cleaning. *Use of table scatters or confetti cannons will incur additional charges.*

**RESPONSIBILITY** Should we be unable to provide facilities reserved due to circumstances beyond our control, a full refund of any deposits paid may be made. We will endeavour to provide you with reasonable notice.

## **SERVICE, MINORS & BEHAVIOUR**

The Walkers Arms Events Centre practices responsible service of alcohol, anyone deemed intoxicated may be refused the service of alcohol. Staff also reserve the right to eject or exclude any person who is acting in a way that is unacceptable.

Minors must be off the premises no later than midnight. The Walkers Arms Events Centre will deem if security is required for your event, this is the financial responsibility of the organiser.

**ADDITIONAL SERVICES** We will be pleased to arrange a variety of additional services upon request such as entertainment, decorations etc. A charge may be incurred for some services. If the event is cancelled, charges for additional services may not be refunded.

**WET WEATHER** The Huts and Courtyard are outdoor spaces and can be affected by extreme weather. Should this impact your function an alternative space will be offered pending availability. Refunds will not be offered for cancellations due to weather inside our cancellation policy.

**FUNCTION ROOM ACCESS** Please note that guaranteed access is 1 hour prior to your function. Early access may be arranged at an additional cost, if required please discuss with our functions manager



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